

Construction Site Supervisor – Part Time

Ideal for someone looking for a position that has meaning, and a desire to work for an employer that is impacting the local community by providing affordable homeownership. We are interested in talking to you and invite you to join in our Mission: Seeking to put God's love into action, Lakeshore Habitat for Humanity brings people together to build homes, community, and Hope.

The Site Supervisor is vital to the successful operation of Lakeshore Habitat for Humanity. A successful candidate would be expected to uphold the Values of Lakeshore Habitat for Humanity:

- Seeks God – Models honorable behavior, language, and actions.
- Safety – Maintains an environment free from physical hazards, unsafe actions and verbal or physical harassment.
- Hospitality – Provides a welcoming, friendly, and gracious environment for customers, donors, staff, and volunteers.
- Stewardship - The careful and responsible management of affiliate resources, donations, and capital.

The Site Supervisor provides leadership, orientation, supervises training and task management to construction volunteers and ensures their safety.

Site Supervisor Primary Duties:

- On site early to prepare for the day and meet with volunteers
- Meet regularly with the Construction Director to discuss the duties for each workday and arrange for the proper tools/materials to be ordered and on site ahead of time.
- Orientation of the volunteers on what they will be doing for the day. This includes:
 - Giving an overview of Lakeshore Habitat
 - Explaining the day's jobs to the volunteers after introductions/devotions
 - Stressing the importance of safety on the worksite
- Set up crews for the day utilizing the skills and interests of the volunteers.
- Supervise each task as necessary and assist with tasks that require special skills.
- Make sure volunteers return tools, clean up site, and secure the site before they leave.
- Be present for the entire work shift, providing skills and training to assist volunteers in completing the necessary jobs.
- Ensure that volunteers have positive and successful experience, so they return again and again and build the potential for financial support.
- Ensure volunteers follow the Lakeshore Habitat Safety Procedures.

Required Qualifications:

- Positive and affirming personality.
- Desire and ability to teach people basic construction tasks.
- Strong commitment to the mission of Lakeshore Habitat.
- Experienced with first aid/construction safety.
- Michigan Residential Builders license, or willingness to pursue.
- In depth knowledge of Michigan Residential Code

Preferred Qualifications:

- 10+ years of construction experience
- Experience in leadership/instruction roles
- Helpful if able to communicate in basic conversational Spanish.

Terms of Employment: This position is a part-time hourly position with a work schedule determined during the interview/hiring process. Looking for a candidate able to work at least 20 hours/week. Health care benefits become available at 30 hours/week.

Compensation is hourly at a rate to be determined by the Executive Director and the Construction Director. The site supervisor is an at-will, non-exempt employee.

For more information regarding this opportunity, please contact us at:

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